



## USB USAGE AGREEMENT

As part of a technology-rich program at St. Margaret Mary, it is necessary for students to use a USB in order to store data. This allows the student to work on school work/projects at home AND at school. In order for this process to continue, students will be required to keep only school work on their USB. This means NO MUSIC, PICTURES, PICTURES DOWNLOADED FROM THE INTERNET, GAMES, etc.

Students will also be required to organize their USB. This means that they are to have a folder for each class. Only work from that class is to be stored under the corresponding folder. If a picture from the internet is required for a project, it may be kept on the USB under the corresponding folder. Any student found with items other than school work will be subject to disciplinary action.

By signing below, you and your child understand that all USB's brought to school will contain ONLY SCHOOL-RELATED WORK and any violation will result in disciplinary action. THIS FORM IS DUE TO YOUR CHILD'S HOMEROOM TEACHER BY FRIDAY, OCTOBER 17<sup>th</sup>.

Thank you for your cooperation.

Robert Smith, Technology Director

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Parent Signature

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Date

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Student Signature

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Date